

Circular No. 13/2024

Subject: Guideline for Payment of the Fee for the students of Even Semesters (A.Y. 2023-24)

All the Principals/Head of the constituent Colleges / Institutions are hereby informed that the even semesters of respective program for students (Semester 2nd, 4th, 6th, 8th & 10th) have already commenced.

In view of that the students shall pay the fee of respective semester on or before **February 15, 2024** through various modes of payment. Please refer to the link <https://www.ganpatuniversity.ac.in/about/feepayment>.

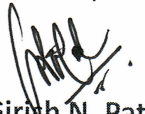
Note:

- 1) Students whose Even semesters are yet to start shall pay their tuition fees within 15 days from the commencement of respective semester.
- 2) Kindly pay the fee through the payment mode given in the link only. The fee payment through NEFT/RTGS/Cash Deposit into University/College Bank Account directly will not be considered due to non-identification of transactions of fee paid by the students.
- 3) If a student wishes to pay a fee by Cheque shall submit the Cheque at the Admin Section of the respective Institute mentioning your Enrolment No., Name, and Mobile Number on the backside of the cheque. Please do not deposit cheque directly at the Bank.
- 4) In case of financial problems, the student shall make the written request to the respective College's Principal before **February 08, 2024**. The confirmation of the request will be reverted from the office of the Principal after verification of application.
- 5) In case of Govt. Scholarship / Education Loan / Charitable Trust or Government or Company Sponsored students; you shall have to communicate to the principal office and submit the request in writing before the deadline given as above. The students shall have to apply to the sponsoring body with all supporting documents before the last date of fee payment.
- 6) Failing to adhere deadline, the late fee of Rs. 100/- per day will be applicable which shall be utilised for student Book bank.

All Principals and Heads of the Constituent Institutions/Colleges/Departments/Centers are requested to bring this to the notice of all existing students and concerned staff members.

F. No.56/GUNI/Circular/117/2024

Date: 23.01.2024


(Dr. Girish N. Patel)
Executive Registrar

To,

- 1) All Principals/Heads of the Constituents Colleges/Institutions/Departments/Centers
- 2) Deputy Registrars/Assistant Registrars/Admin Heads of Constituents Colleges/ Institutions/Departments/ Centers

Copy to,

- 1) Executive Deans
- 2) Associate Executive Deans
- 3) Deans
- 4) Sr. Director (Accreditation, Assessment & Ranking)
- 5) Directors (R & D/Placement and Executive Education/Liaison & Compliance)
- 6) All Section Heads
- 7) Office File

c.f.w.c. to:

- 1) The Pro Chancellor & Director General, GUNI
- 2) The Pro Vice Chancellors, GUNI
- 3) The Dy. Pro Vice Chancellors, GUNI